

HOURS OF OPERATION

Monday thru Friday on all open school days.

Morning Hours: 6:30am - 8:30am
Afternoon Hours: 3:30pm - 6:15pm

Program Start Date: August 10, 2023
Program End Date: May 31, 2024
Morning Care only

There will be no Afternoon fee based program on Early Dismissal Days, but we will offer morning services:
(refer to front for dates)

BEHAVIOR POLICY

The fee based program emphasizes a culture of collaboration, support, and mutual respect. Positive peer relationships and a cooperative learning environment for students and staff is important to us. Children and parents should be aware of our behavior policy:

FIRST OFFENSE: Verbal Warning

SECOND OFFENSE: Time-out

THIRD OFFENSE: Referral written and parents/guardians will be contacted

NOTE: Three written referrals will result in a suspension or dismissal from the program for the remainder of the school year.

ELECTRONIC DEVICE POLICY

The electronic device policy is consistent with the school policy, therefore, cell phones, gaming devices, or other electronics are not to be used during a child's time in the before or after-care program. All devices must stay in a child's backpack. We request that toys, games, and any electronic devices be left at home as our school will not be held responsible for missing, damaged, or stolen property.

SUNSHINE ELEMENTARY

SUN UP TO SUN DOWN

2023-2024



239-369-5839

601 Sara Ave. N
Lehigh Acres, FL 33971

FEE-BASED PROGRAM GOAL

The goal of the fee-based program is to provide a standardized fee based program that allows for accessibility to families at a reasonable cost.

The fee based program provides our students with supervision and organized activities. The program will begin on August 10th and will conclude on May 29th.

There will be no afternoon fee based program services offered on any Early Dismissal Day. Please make arrangements in advance for your after school childcare needs for the following seven dates: Aug. 30th, Oct. 25th, Dec. 21st, Feb. 28th, Apr. 24th, May 30th, & May 31st.

ENROLLMENT

A digital application can be obtained using the QR code below. All Program participants must have a completed registration form along with the registration fee and first week's payment before student(s) are allowed to attend the program.

Use your cell phone's camera to SCAN the QR code. Do not take a picture! (The QR code works with just a scan using your cell phone's camera.) Paper Registration is available upon request.



HOMEWORK

There will be a designated homework sessions. Students need to come prepared to complete homework assignments. Please ensure they have pencils, papers, and homework materials.

If homework is completed early, your child should have an AR book to read at all times. Some students may not finish all their homework in the designated time. Please communicate with the staff if you would like your child to complete all their homework each day.

SNACK

Please reach out to your school regarding snacks. **No candy or sodas are permitted.**



**PERSONAL
PASSIONATE
PROGRESSIVE**

PAYMENT AND FEES

Registration Fee

Registration Fee: \$25 one child/\$40 per family (non-refundable)

Before School:

6:30am-8:30am \$25/Flat rate per week

After School:

\$50.00 a week per child

- Tuition will be prorated on days in which there is no school (ex: holidays, professional duty days, etc) or when we offer no afternoon services due to Early Dismissal Days.
- Payments for services must always be made in advance of the week beginning services. This means that all tuition fees are due by the **Friday prior** to the participating week. Three (3) late payments will result in dismissal from the program. There will be no discounts for absences in programs using the flat rate structure.
- Children must be picked up by 6:15pm each day. A late fee of \$1.00 for each additional minute will be charged beginning at 6:16pm. Late fees are to be paid upon arrival.
- Three (3) late pick-ups will result in dismissal from the program.

MEDICATION

The staff at fee based may **not** administer medication.

A parent/guardian must inform the Program Director of any medical condition or need as well as any change in condition or need throughout the year. Medication must be dropped off or picked up during regular school hours.